



RFP 2025-09

Title: Student Identification – Badge System

Issue Date: Tuesday, April 15, 2025

Submission Deadline: Monday, May 05, 2025

Time: 10:00 a.m. (Central Standard Time)

Office at 601-973-8582 for assistance. Questions regarding proposal specifications are to be addressed to the Project Administrator listed in the proposal.

RFP 2025-09 Student Identification Badge System

The Board of Trustees of the Jackson Public School District (hereafter referred to as "JPSD") is soliciting sealed, written formal Requests for Proposals (RFP) from qualified vendors (hereafter referred to as "Vendor") for the purchase of furniture, equipment, supplies, materials, labor or services as outlined in the following specifications. Sealed RFP shall be received by JPSD, in the Business Office of the Jackson Public Schools, 662 South President Street, Jackson, Mississippi, until the time specified on the RFP Opening Schedule (front page of the formal RFP document), at which time all RFP shall be publicly opened and read aloud. Neither date of the RFP form nor placing the RFP in the mail by this date shall meet legal requirements; the formal RFP document must be **received in the Business Office** of the Jackson Public School District on or before the date and time stated.

JPSD reserves the right to reject any and all RFPs received and to waive any and all informalities. Vendors are encouraged to very carefully read all sections of this RFP document prior to submitting an RFP proposal. Any agreement generated due to an award may be terminated by the District without cause upon one week's prior notice to vendor.

The vendor must provide a current copy of their company's Certificate of Insurance with Workers Compensation and General Liability Coverage. Jackson Public School District requires coverage for not less \$1,000,000.00 dollars. JPSD must be listed as an insurer under the coverage provided. It is imperative that this insurance is maintained throughout the duration of the contract. This coverage must be submitted and kept on file with JPSD.

It is the basic philosophy of JPSD to extend to all responsible Vendors equal consideration and the assurance of unbiased judgment in determining whether their product or service meets specifications and the educational needs of the school district. JPSD shall fairly evaluate all formal RFP proposals submitted and base all decisions on the "lowest and best" RFP concept, purchasing only those products and/or services which meet the specifications as written. All decisions rendered shall strive to achieve the greatest value from every tax dollar expended. JPSD shall make no discrimination based on race, color, creed, religion, or national origin, in either the product evaluation process or in transacting business with Vendors or Vendor representatives.

The advertising and publishing of this RFP has met all legal requirements (Mississippi Code of 1972, Annotated, §31-7-13), hence the requirement to offer public notice of the intent of JPSD to solicit RFPs via this RFP document has been satisfied.

This document is to serve as an invitation to all qualified vendors to extend to JPSD an offer for the sale of all products and/or services specified herein. It is the purpose of this RFP document to clearly define "open" and "competitive" product or service rfp specifications. All items on this RFP are to be **specified or JPSD approved equal**.

Addendum: Vendor shall acknowledge the receipt of all addendums which were issued during the course of this RFP. If specified in the text of the addendum, in addition to acknowledging receipt of the addenda below, the addenda may require additional information required for the RFP (e.g., pricing), in which case the Add RFP Addendum shall not only be acknowledged below but shall be completed and attached to the RFP at the time the RFP proposal is submitted. Receipt of the following Addendum issued during the course of this formal RFP is hereby acknowledged:

It is acknowledged that this rfp proposal consists of the following sections: **PROPOSAL FORM, INSTRUCTIONS AND CONDITIONS, SPECIFICATIONS** and any **ADDENDUM** (if applicable). The Addendum chart is located on page 14.

Net Prices

In all cases, prices quoted are to be net including all applicable discounts. A separate price shall be offered for each item and not in combination with other items (unless the grouping of items is otherwise allowed as defined in the specifications). Unit price shall prevail in case of a conflict between unit and total price (extension); written price shall prevail in case of a conflict between written and enumerated pricing. Vendors are instructed to **round off all unit pricing and extensions to the nearest whole cent, i.e., round the pricing to two places to the right of the decimal point only**. JPSD will only accept pricing, which is stated in this manner. All items for which pricing is submitted which is other than two places to the right of the decimal

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shall be accepted; however, all digits beyond a whole cent (more than two places to the right of the decimal) shall be ignored in the RFP analysis process and the unit price indicated on the purchase order shall be to the nearest whole cent for each item involved.

Payment and Invoicing

Unless otherwise indicated in the detailed specifications of this RFP document, JPSD shall make remittance in a **single lump sum** payment **following satisfactory delivery of all items** listed on the purchase order or following satisfactory performance (final inspection) of all services as specified in the contract. JPSD remits by "completed purchase order" only; remittance shall not be made upon receipt of partial shipments or performance, or the receipt of invoice for same, but only after all items included on the purchase order or contained in the contract are delivered and/or satisfied.

It is mutually understood that invoices submitted against Multi-Year or Open Purchase Orders, remittances are processed based on the contracted scheduled agreement prior to the purchase order being generated. Only **Multi-Year** and **Open Purchase Orders** have multiple invoices received for remittance for payment. Professional Services, materials and other such services; invoices are submitted for payment in intervals following satisfactory delivery of ALL services and /or performance of ALL services indicated in the contracted agreement between said vendor and JPSD for that time period, following inspection if applicable. Any freight/shipping cost that may be incurred for tangible items, such as books, pamphlets, handouts, materials needed for presentations, etc. must be included in the total price proposal price submitted if and applicable.

Performance Penalty

The Vendor is subject to a 10% penalty on this agreement for the **2025-2026** school year if the academic objectives of this agreement are not satisfied. The District will withhold 10% of the total contract for final payment to be made after the academic objectives are satisfied.

Default and Delays

Upon failure of the Vendor to deliver all of the items ordered or to render service, within the time set or allowed, the successful Vendor shall be considered in default, in which case JPSD reserves the right to terminate the purchase order or contract and to purchase similar supplies, services, or furniture and equipment, on the open market or secure the manufacture, delivery, and installation thereof by contract or otherwise. The Vendor shall be charged with any cost occasioned by JPSD whether the said cost is the same as originally accepted or any excess cost.

Damage to School Property

Any damage or loss to JPSD property as a result of any action by the Vendor in the delivery, execution or performance of any item or service stated in these specifications shall be repaired or replaced with the satisfaction of designated JPSD personnel, at the Vendor's cost, within a reasonable time.

Guarantee

Each Vendor, by presenting a rfp under these specifications, binds himself to make it positive that all goods are fully up to the standards set by the specifications. Should it be discovered within a reasonable period of time from the date of purchase order or contract that such goods or services are not up to standard, JPSD shall have the right to have such goods or services replaced by others conforming to the standard requirements and the entire expense be borne by the Vendor. The Vendor shall agree to guarantee and warrant all equipment provided as a result of this RFP for a period equal to the stated guaranty/warranty in the specifications. All such warranties shall provide coverage as indicated in the specifications.

Acceptance and Award of RFP Proposals

The Vendor's RFP proposal, once submitted and accepted as a valid RFP by JPSD, shall be deemed by both parties to constitute a legal and binding offer on the part of the Vendor to sell to JPSD as per the terms of the RFP specifications, all products and/or services contained therein. RFP proposals are subject to acceptance by JPSD at any time within forty-five

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(45) calendar days following the RFP opening date. Consequently, all price quotations shall be effective for a minimum of forty-five (45) calendar days and a maximum period as indicated in the specifications. All RFPs must be valid for the effective dates stated in the specification, if applicable.

The award of contract shall be made to the Vendor responsible whose RFP, conforming to the specifications, is deemed to be the most advantageous to JPSP, price and all other factors considered. The Vendor acknowledges the right of JPSP to reject the RFP, in part or in total, if the Vendor fails to submit the data required in the specifications, or if the rfp is in any way incomplete or irregular. Under no circumstances may a Vendor deliver, install, or perform any service as specified in these specifications without written authorization from JPSP (i.e., a duly issued purchase order or signed contract). All RFPs shall be approved by the Board of Trustees prior to the final award.

The Vendor shall be issued a purchase order document, which shall be deemed acceptance of the RFP proposal offer made by the Vendor, for all items and/or services approved by the Board of Trustees and awarded as a result of this RFP. However, if in the opinion of JPSP, a contract document is required to authorize the award of the RFP, Vendor agrees to sign and execute all such contract documents as required in the written specifications. NOTE: If Vendor policy requires that JPSP sign Vendor contract documents, a sample of all such documents shall be included with the RFP proposal and shall become a part of the Vendor's RFP proposal.

All awards are based on the availability of funding. In the event of a reduction of funds, this award can be rescinded at any time.

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Hard Copy Instructions for Submission

- Responses, once completed, should be placed in an opaque, sealed envelope.
- On the outside of the envelope, list the Company's name/address, RFP number, title, opening date and addressee information as they appear in the RFP proposal so that the response may be accurately delivered and registered upon receipt. A designated official who is a legal representative of the Company must list the required signatures that were noted prior to submitting sealed proposal.
- Failure to comply with the above submittal instructions will cause proposals not to be registered or cataloged to the appropriate file or received timely. The original documents must be displayed in front of all copies submitted by interested parties.
- Please submit Original RFP Documents in the Format Outlined along with Two (2) Copies and any Documentation submitted with the Proposal when Mailed or Hand Delivered.

Please submit the proposal when mailed or hand delivered to

**Jackson Public School District
Business Office
Attn: Michele Mays/Tequia Odom
662 S. President Street
Jackson, MS 39201**

- Any proposal not received by the stated deadline/time will not be considered and/or opened. The proposal will be returned to the Vendor at the Vendor's expense.
- The District accepts no liability for late submissions due to the actions of the United States Postal Service, Federal Express, United Parcel Service, or any other delivery methods.

Page (22): Cover page is to be placed on the front of the vendors submitted proposal. In the event this page is not displayed when the opening of proposal occurs; it will not be acknowledged or allowed to be presented or evaluated. Place this page on the very front of the submitted documents. This is required on all submitted proposals whether mailed, hand delivery or electronically Uploaded. The submitted proposal must be signed by an authorized official to bind the offeror to the proposed provisions.

All the other required forms to include in the proposal are listed starting at Page (13).

Proposals received after the due date and time will NOT be considered. Incomplete proposals will not be accepted in the evaluation process and will not be returned for revisions. No faxed or emailed copies will be accepted. The Proposal Cover Page is located on page (22) of this document.

Student Identification - Badge System

Jackson Public School District (JPSD) is Mississippi's only urban school district situated in the capital city of Jackson, MS. JPSD has approximately 18,500 students engaged in an academically diverse environment. We are committed to Organizational Effectiveness (Commitment 4) in our Strategic Plan. The Core Value that this RFP is best aligned to is Excellence.

Scope of Service

JPSD is seeking a vendor that can supply/provide a system for creating student IDs. The system must be able to communicate with the district's current Student Information System (SIS) in order to generate the demographic data needed to correspond with each student's information. The software must allow the district to import photos and other demographic information to the system.

As an option, when a student attends an off-campus event and the student is suspended, expelled, or does not have the state-mandated vaccinations to attend school, when the ID badge is scanned an alert or notification is given immediately to the person who is scanning the ID.

The system must use the currently assigned student ID number generated by the state. Thus, the student ID card must have the flexibility to be used for lunch as well.

The software package must be included in the purchase of the identification system. The software must import all student photos to the system, in addition to school-based personnel having the ability to take a picture with a webcam. The system must allow the printing to take place at a central location in the district office. The system should be able to print district logo as well as school name and/or logos to identify each school site. The system should also be made available for school administrators to request new ID badges in the software for any broken, lost badges or for any new students. The software should have the capability for school staff to scan in at the front entrance, office, classroom, and any set locations where activities are held within the school building. The software should be able to output data reports for attendance as well as special activity reports; both at the school level as well as district level.

The district will like the ID badge to primary method of use for all students; however, a secondary option for middle and high school students is having the ability to have their ID on his/her respective cell phone, which cannot be duplicated by a photograph. This must be done through an application.

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A summary of the required components is listed below:

1. Physical & Digital ID Cards

- **Printed Student ID Cards:** Durable cards with essential information.
- **Digital ID Option:** Mobile-compatible ID for added convenience.

2. Student Information & Security Features

- **Student Name & Photo:** Clear identification.
- **Grade Level & School Name:** Quick reference for staff.
- **Unique ID Number or Barcode/QR Code:** Links to student records.
- **RFID or Smart Chip (optional):** Enables contactless access.

3. Integration with District Systems

- **Student Information System (SIS):** Syncs ID data with enrollment records.
- **Library & Cafeteria Systems:** Enables book checkouts and meal tracking.
- **Transportation System:** Tracks bus usage and boarding.
- **Attendance Tracking:** Automates sign-in/out processes.

4. Printing & Issuance Process

- **Centralized or School-based Printing:** For easy reissuance.
- **Self-service Kiosks (optional):** Enables students to reprint lost IDs.

5. Security & Access Control

- **Building & Classroom Access:** Restricts unauthorized entry.
- **Event Attendance & Visitor Management:** Enhances safety protocols.

6. Administrative Management & Reporting

- **Lost ID Replacement System:** Tracks reissues and minimizes fraud.
- **Usage Reporting:** Monitors cafeteria, library, and attendance data.
-

Equipment

The vendor must provide a unit cost for all the required items that are needed to operate the system. These items include, but are not limited to the following:

- Printers
- Ink
- ID Scanner
- Badges
- Web Cameras

Support

Customer service support must be available during normal business hours, 8:00 a.m. – 5:00 p.m. (CST), and the district must be provided a point of contact who is able to assist with software and/or technical issues.

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Training

The vendor must provide on-site training and support when implementing the system. Coupled with this on-site training and support, a very detailed implementation plan must be submitted with the proposal. The district must be provided with an option for additional professional development/support per quarter.

Payment

The district will render payment in four equal installments. The vendor must commit to having badges printed for all secondary scholars no later than September 15. If the vendor fails to have student identification badges by this time, the district reserves the right to reduce payment by 25% for this installment period.

The installment payment periods are as follows:

- September
- December
- March
- June

Cost

When submitting the proposal, all costs must be itemized.

- Software
- Equipment (per item)
- Supplies
- Professional Development/Training

Data Sharing Agreement

When submitting the proposal, the data-sharing agreement must be submitted with the proposal.

Data and Security Section

The Jackson Public School District is seeking SaaS providers who can deliver secure, scalable, and FERPA-compliant solutions while adhering to NIST cybersecurity standards. The selected vendor must demonstrate commitment to data security, privacy, and compliance with federal, state, and local regulations. Each vendor must complete this table and submit supporting documentation where applicable to demonstrate compliance with security requirements. Failure to meet these security standards and/or provide supporting documentation may result in disqualification.

1. Single Sign-On (SSO) Requirements

The district requires **Single Sign-On (SSO)** integration for authentication. Vendors must support **Google SSO for students** and either **Microsoft 365 or Google SSO for employees**. Vendors must provide documentation confirming which authentication method(s) they support. Failure to comply with these authentication requirements may result in disqualification.

2. Rostering & Data Synchronization Requirements

The district requires vendors to provide details on their options for **rostering teacher and student data** within their application. The district currently uses **Clever and PowerSchool** for rostering.

- Vendors must indicate whether they support rostering through **Clever** or **PowerSchool**.
- If the vendor supports **PowerSchool integration**, they must specify the exact PowerSchool tool used for data synchronization.

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- Vendors using PowerSchool must also provide **file format specifications** and **detailed directions** given to schools for rostering through PowerSchool.

Vendors must submit documentation outlining their rostering process, supported integration tools, and any additional requirements for synchronization with the district's student information system.

4. NIST Security Compliance Requirements

To ensure adherence to NIST 800 security standards, each vendor must complete the following compliance table by indicating whether they meet each requirement and providing supporting documentation where applicable. Supporting documentation must be clearly labeled.

Vendors must provide explanations for any "no" response, and documentation to support all yes responses. All NIST requirements are not included in this list. The district reserves the right to request additional security information and documentation from all respondents-based answers provided with the proposal submission.

Requirement	Yes/No	Documentation Included Yes/No
1. Is all data encrypted in transit (TLS 1.2+) and at rest (AES-256)?		
2. Is Role-Based Access Control (RBAC) implemented, and the least privilege principles enforced?		
3. Is student data stored in compliance with data residency requirements?		
4. Are all backups encrypted and stored securely?		
5. Is Multi-Factor Authentication (MFA) required for administrators and staff?		
6. Are logging, monitoring, and automated session management implemented?		
7. Is all API access secured using OAuth 2.0/OpenID Connect?		
8. Are regular security audits and vulnerability scans conducted?		
9. Is an incident response plan in place and aligned with best practices?		
10. Is 24/7 security monitoring and breach reporting in place?		
11. Is student data securely disposed of in accordance with NIST standards?		
12. Are data retention and deletion policies clearly defined and enforced?		
13. Is the use of AI/machine learning on student data disclosed?		
14. Do AI models ensure that no personally identifiable information (PII) is retained?		
15. Is a minimum of \$5M cyber liability insurance maintained?		-
16. Does the vendor accept full financial and legal responsibility for security breaches?		-
17. Is compliance with HIPAA/FERPA/COPPA regulations confirmed?		-

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5. Artificial Intelligence (AI) Usage Disclosure

Vendors must disclose any use of Artificial Intelligence (AI) or machine learning within their SaaS product. The following details must be provided:

- A description of how AI is utilized within the application.
- A list of the types of data collected and processed by AI models.
- Whether AI is used to make automated decisions that impact students, teachers, or administrators.
- Measures taken to ensure data privacy and compliance with FERPA and other applicable regulations.
- Assurance that AI models do not retain personally identifiable information (PII) beyond required processing needs.
- Documentation of any AI-driven analytics or profiling conducted on user data.

Failure to fully disclose AI usage and its implications may result in disqualification from consideration.

Project Administrator:

William M. Merritt, IV, Ed.D.

Chief of Staff

662 South President Street

Jackson, MS 39201

Phone: (601) 960-8880

Email: wmerritt@jackson.k12.ms.us

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JPSD Student ID System Evaluation Rubric

This rubric will be used to evaluate vendor proposals for the Student ID System. Each proposal will be scored on a scale of 1 to 5 for each criterion. The scores will be weighted based on the importance of each category.

Evaluation Criteria	Description	Points	Score (1-5)	Weighted Score
System Functionality & Features	Meets all required system capabilities: ID creation, demographic integration, mobile ID, alerts for suspended/vaccine non-compliant students, RFID/QR capabilities, district/school logos, lost ID request feature, and web camera functionality.	20%		
Integration with SIS & Other Systems	Seamless, real-time integration with SIS and compatibility with cafeteria, library, transportation, and attendance systems.	15%		
ID Options (Physical & Digital)	Includes durable physical cards and mobile-compatible digital IDs for middle/high school students that are secure and non-replicable (e.g., via photo).	10%		
Printing & Issuance Process	Centralized printing capability with optional school-based or kiosk support. Reissuance for lost/broken IDs is streamlined and user-friendly.	10%		
Security & Access Control Features	Includes ID scanning capabilities for event access, attendance, entry points, and visitor management. Alert system for suspended/unvaccinated students.	10%		

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Reporting & Data Output	Ability to generate reports for attendance, cafeteria, library, special activities, at both school and district levels.	5%		
Equipment Package & Unit Costs	Comprehensive breakdown and appropriateness of equipment costs (printers, ink, scanners, cameras, etc.).	5%		
Implementation Plan & Training	Detailed implementation plan, on-site training provided, and quarterly professional development options clearly outlined.	10%		
Customer Support	Availability of support during district hours (8:00 a.m. – 5:00 p.m. CST) and a clearly identified point of contact for assistance.	5%		
Cost Proposal & Payment Terms	Transparent, itemized costs for software, equipment, supplies, training. Acknowledgement of payment schedule and penalties for late delivery.	5%		
Data Sharing Agreement	Inclusion and adequacy of the required data-sharing agreement.	5%		

Scoring Scale (1–5):

- 5 – Excellent: Fully meets or exceeds all expectations
- 4 – Good: Meets most expectations with minor gaps
- 3 – Satisfactory: Adequately meets minimum requirements
- 2 – Fair: Meets some requirements but with significant limitations
- 1 – Poor: Fails to meet core requirements

Final Evaluation

Total Weighted Score (out of 100%)	
Comments/Notes:	

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PROPOSAL FORM

**Board of Trustees
Jackson Public School District
Jackson, Mississippi**

Ladies and Gentlemen:

I/We, propose to furnish and deliver all items and/or to perform all services according to all sections of this rfp document (Proposal Form, Instructions and Conditions, detailed written Specifications, and Addendum if applicable) and in the quantities at the indicated prices, as called for in the document(s). All quantities indicated have been checked very closely, and both unit price and total price (where requested) have been submitted with the understanding that we shall be responsible for making complete and satisfactory delivery accordingly, within the time frame agenda (if applicable).

All items contained in this RFP shall be as specified or JPSD approved equal. For any item(s) proposed which is other than as specified, a complete and detailed cut and description for each item(s) must accompany the rfp, if the item(s) is to be considered. Please carefully read each section of this RFP.

Acceptance of Proposals:

The Jackson Public School District reserves the right to:

- Have sole discretion to waive minor irregularities in proposals. A minor irregularity is a variation from the proposal that does not affect the proposal or gives one offeror an advantage or benefit not enjoyed by other offerors or adversely impacts the interests of the school district.
- Accept the "lowest and best" RFP which in their judgment assures JPSD the product(s) or service(s) having the best performance and the highest level of function, quality, and value.
- Not accept the lowest priced proposal. Proposals that do not comply with the requirements stated within this RFP subject to disqualification. Proposals that do not meet the deadline date/time will be returned to the vendor unopened.
- Request additional information or conduct discussions with one or more respondents after the RFP deadline; to secure a final selection to award RFP should such action be in the best interest of JPSD.

I/WE UNDERSTAND AND AGREE THAT NEITHER THE AWARD OF THIS RFP TO ME/US BY THE DISTRICT'S BOARD OF TRUSTEES NOR RECEIPT BY ME/US OF A NOTICE OF ACCEPTANCE OF THIS RFP SHALL CONSTITUTE THE MAKING OF A CONTRACT BETWEEN JPSD AND ME/US, WHICH SHALL BE CONDITIONED UPON THE EXECUTION BY BOTH JPSD AND ME/US OF A FORMAL, WRITTEN AGREEMENT.

RESPECTFULLY SUBMITTED,

COMPANY _____

ADDRESS _____

PHONE _____

FAX _____

E-MAIL ADDRESS _____

PRINTED SIGNATURE _____

WRITTEN SIGNATURE _____

TITLE _____

DATE _____

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CIRCLE THE OPERATING STATUS OF YOUR BUSINESS AS INDICATED:

WOMAN OWNED

NON-MINORITY

MINORITY

WOMAN AND MINORITY

Acknowledgment of Addendum(s)

Addendum Number		Date	
Addendum Number		Date	
Addendum Number		Date	
Addendum Number		Date	

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REQUEST TO ADD VENDOR

Post Office Box 2338 - Jackson, Mississippi 39225-2338

Email form to mmays@jackson.k12.ms.us or todom@jackson.k12.ms.us | Fax to (601-960-8967

School/Department Requesting Vendor Addition _____

To be completed by Vendor: Please complete all sections:

Will your company accept purchase orders? ☐Yes ☐No

Note: As an approved Vendor, you agree not to accept any order from JPS without an approved purchase.

Orders taken and completed without a Purchase Order will be considered a Donation to JPS.

Are you an employee of the Jackson Public School District? ☐Yes ☐No

PRODUCT LINE: _____

Parent Company Name: _____ Doing Business As (DBA) Name: _____

Parent Company Tax #: _____ D/B/A Federal Tax ID/Social Security #: _____

Physical Address: _____ City _____ State _____ Zip-code _____

Remittance Address: **(If Different):**

Address: _____ City _____ State _____ Zip-code _____

Contact Person: _____ Phone: (____) _____

Fax: (____) _____ Email Address: _____

Select One: This information will be used to track purchases from minority vendors.

Minority Code: ☐Woman & Minority ☐Minority ☐Non-Minority ☐Woman

Type of Entity: ☐Individual/Sole Proprietor ☐Corporation ☐Partnership ☐Other

Submitted By: Signature _____ Date _____

ADDITIONAL INFORMATION REQUIRED: The following forms must be submitted

☐ IRS W-9 Form [Request for Taxpayer Identification Number and Certification](#)

FOR INTERNAL USE ONLY

Vendor Number: _____ 1099: ☐Yes ☐No

Completed By: _____ Date: _____

☐ Certificate of Liability Insurance for not less than \$1,000,000 as stated in Mississippi Code Section § 31-7-13(v)

Proposal Cover Page

VENDOR INFORMATION

Name and Title _____

Company Name _____ Date _____

SUBMISSION COVER SHEET AND CONFIGURATION SUMMARY

By my signature below, I hereby represent that I am authorized to and do bind the offeror to the provisions of the attached proposal. The undersigned offers and agrees to perform the specified personal and professional services in accordance with provisions set forth in the Request for Proposals. Furthermore, the undersigned fully understands and assures compliance with the Conditions of Solicitation and Standard Terms and Conditions contained in the RFP. The undersigned is fully aware of the evaluation criteria to be utilized in vendor selection for approval. I further certify that _____ is an authorized dealer in good standing of the products/services included in the proposal submitted in response to the RFP.

Authorized Signature

Date

Printed Signature

CONFIGURATION SUMMARY

Vendor must provide a summary of the main component of the services offered in this proposal using 100 words or less.

ASSURANCES AND SIGNATURE FORM

In submitting this application, I certify that:

1. The organization will comply with applicable federal, state, and local policies and procedures.
2. Services will be provided under the supervision of highly qualified teachers and/or administrators.
3. The organization will maintain professionalism and confidentiality.
4. The organization is fiscally sound and will be able to complete services to the local educational agency.
5. The organization will ensure that the services provided are aligned the Mississippi Curriculum Frameworks and scientifically research-based practices.
6. The organization will comply with applicable federal, state, and local health, safety, and civil rights laws.
7. Provisions that subject all individuals employed by or otherwise associated with the approved provider, including volunteers, support staff, etc., who have direct contact with students, to the fingerprint and criminal history record check contained in law, including, Education Laws 305(30), 1125(3), 1604(39), 1604(40), 1709(39), 1709(40), 1804(9), 1804(10), 1950(4)(11), 1950(4)(mm), 2503 (18), 2503(19), 2554(25), 2554(26, 2590-h (20), 2854(3)(a-2), 2854(3)(a-3), and 3035.
8. All services will be secular, neutral, and non-ideological.
9. The organization will provide the local educational agency with information regarding implementation of proposal initiatives in increasing achievement, in a format, and to the extent practicable, a language or other mode of communication such that district personnel, parents / legal guardians, and community members can understand.

The undersigned hereby certifies that I am an individual authorized to act on behalf of the organization in submitting this application and assurances. I certify that all of the information provided herein is true and accurate, to the best of my knowledge. I understand that the discovery of deliberately misrepresented information contained herein may constitute grounds for denying the applicant's request for approval.

Name of Organization

Printed Name of Authorized Representative

Signature of Authorized Representative

Date Signed

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INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

FEDERAL DEBARMENT CERTIFICATION: CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award management.

STATE OF MISSISSIPPI REGISTRATION: CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certify that all entities who are in partnership through this contract or grant with the Jackson Public School District (JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If, no please register and provide documentation of registration status. (State/Other fund requirement)	

Original Signature of Contractor or Authorized Official Date

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INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM*

(Please print clearly or type)

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered with www.sam.gov (Yes or No) If yes, attach supporting documentation and DUNS number must be Active with open access. (Federal fund requirement)	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If not, please register and provide documentation of registration status. (Federal and State/Other fund requirement)	

***Appropriate signatures shall certify statements below.*

FEDERAL DEBARMENT CERTIFICATION: CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS), that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

MISSISSIPPI REGISTRATION: CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS), that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that all entities who are in partnership through this contract or grant with the Jackson Public School District (JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

Original Signature of Contractor or Authorized Official

Date

Reference Sheet

This form should be completed by vendors submitting proposals for Student Identification- Badge System

Vendor Information

Company Name: _____
Contact Person: _____
Phone Number: _____
Email Address: _____

Project References

Please list three (3) references from similar tree removal projects, preferably for schools or public entities.

Organization/School	Contact Person	Phone Number	Email Address	Project Description

Note: The district may contact any or all references to evaluate the vendor's past performance.

Vendor Pricing Submission Vendor Table. Please complete as a part of your RFP submission packet.

Vendor Pricing Submission Table				
Category	Item Description	Quantity	Unit Cost (\$)	Total Cost (\$)
Software				
Equipment (per item)				
Supplies				
Professional Development / Training				

Jackson Public School District Proposal Submission Cover Page

RFP Proposal _____

RFP Title _____

Submission Deadline Date and Time: _____

Participating Vendor Name _____

Address _____

Handwritten Signature _____

Addendums Acknowledge Yes _____ or No _____

This cover page is to be placed in front of the vendors submitted proposal. If this page is not displayed when the deadline opening date occurs; it will not be acknowledged or allowed to be presented. Place this page on the very front of the submitted documents. This applies to all submitted proposals whether mailed, hand delivery or electronically emailed.